

SKY PARK APARTMENTS

Our Application Process

We are working with neighbors, other landlords and law enforcement in this area to maintain the quality of the neighborhood. We want to assure that people do not use rental units for illegal activity. To that end, we have a thorough screening process.

Because it costs us time and money to do a thorough check of your application, there is a non-refundable application-processing fee of \$25. We will accept the first qualified applicant. If we do not process your application due to accepting an earlier applicant, your fee will be refunded.

If you meet the application criteria and are accepted, you will have the peace of mind of knowing that other renters in this apartment complex are being screened with equal care, and that the risk of illegal activity occurring in the area is reduced.

Please review our list of criteria. If you feel you meet the criteria, please apply because we'd be happy to rent to you. Also, if you have any questions or concerns, feel free to ask.

Please note that we provide equal housing opportunity. We do not discriminate on the basis of race, color, religion, sex, handicap, national origin, or familial status.

Applicant Screening Criteria

- A complete application. If a line isn't filled in, or the omission explained satisfactorily, we will return it to you.
- A criminal history check. We will check for criminal convictions for felonies and outstanding arrest warrants. Convictions for felonies within the last five years will be cause for refusal to rent.
- Rental history verifiable from unbiased sources. If you are related by blood or marriage to one of the previous landlords listed, or your rental history does not include at least two previous landlords, we will require a qualified co-signer on your lease. Qualified co-signers must meet all applicant-screening criteria.

It is your responsibility to provide us with the information necessary to allow us to contact your past landlords. We reserve the right to deny your application if, after making a good faith effort, we are unable to verify your rental history.

If you owned, rather than rented, your previous home, you will need to furnish mortgage company references.

- Sufficient income/resources. If self-employed, it is your responsibility to provide us with copies of financial or bank statements and/or tax returns.

If you are accepted, you will be required to sign a rental agreement in which you will agree to abide by the rules of the rental unit or complex. A complete copy of our rental agreement is available for anyone who would like to review it. Only those who sign the agreement will be permitted to become tenants at the residence.

SKY PARK APARTMENTS
1301 Lincoln Mall Suite 102
Lincoln, NE 68508

402-475-1301 phone & fax
skypark@windstream.net

RENTAL APPLICATION

Date of Application: _____ Desired date of occupancy: _____

Apartment number _____ Rent _____ Security Deposit _____

How Did You Hear About Our Property? _____

PERSONAL INFORMATION

APPLICANT'S FULL NAME _____ Date of Birth: _____

Telephone number: _____ Email address: _____

Social Security No.: _____ DL No./State: _____

CO-APPLICANT'S FULL NAME _____ Date of Birth: _____

Social Security No.: _____ DL No./State: _____

Relationship: _____

Full Names of All Other Residents:	Relationship	Date of Birth
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RESIDENCE HISTORY

PRESENT ADDRESS: _____

Dates From: _____ To: _____

Present Landlord/Mortgage Co. _____ Telephone: _____

Monthly Payment \$: _____ Reason for Moving: _____

PREVIOUS ADDRESS: _____

Dates From: _____ To: _____

Previous Landlord/Mortgage Co. _____ Telephone: _____

Monthly Payment \$: _____ Reason for Moving: _____

OTHER INFORMATION

Vehicle Make/Model: _____ Year _____ Color _____ Lic. No: _____

Vehicle Make/Model: _____ Year _____ Color _____ Lic. No.: _____

Other Car, Motorcycle, etc. _____

HAVE YOU OR CO-APPLICANT EVER: Been sued for non-payment of rent? Yes No

Been evicted or asked to move out? Yes No Broken a Rental Agreement or Lease? Yes No

Been sued for damage to rental property? Yes No Declared Bankruptcy? Yes No

EMPLOYMENT INFORMATION

PRESENT EMPLOYER _____

Employer's Address: _____ Telephone: _____

Position: _____ Supervisor: _____

Dates From: _____ To: _____ Gross Monthly Salary \$: _____

PREVIOUS EMPLOYER _____

Employer's Address: _____ Telephone: _____

Position: _____ Supervisor: _____

Dates From: _____ To: _____ Gross Monthly Salary \$: _____

CO-APPLICANT'S EMPLOYER _____

Employer's Address: _____ Telephone: _____

Position: _____ Supervisor: _____

Dates From: _____ To: _____ Gross Monthly Salary \$: _____

BANK, CREDIT & PERSONAL REFERENCES

BANK NAME _____ Telephone: _____

Checking Acct. No. _____ Savings Acct. No. _____

Loan Acct. No. _____ Monthly Payment \$: _____

CREDIT REFERENCE _____ Telephone: _____

Address: _____ Acct. No.: _____

CREDIT REFERENCE _____ Telephone: _____

Address: _____ Acct. No.: _____

PERSONAL REFERENCE _____ Telephone: _____

Complete Address: _____

PERSONAL REFERENCE _____ Telephone: _____

Complete Address: _____

AUTHORIZATION

Please read carefully before signing:

In considering this application from you, management will rely heavily on the information that you have supplied. It is important that the information be accurate and complete. By signing this application, you represent and warrant the accuracy of the information and you authorize management to verify any references you have listed.

SIGN NAME: _____ Date: _____

PRINT NAME: _____

SIGN NAME: _____ Date: _____

PRINT NAME: _____